

## EASTER MARKET BOOKING FORM Saturday 11<sup>th</sup> April 2020

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Tel (BH): \_\_\_\_\_ Email: \_\_\_\_\_

Product Description: \_\_\_\_\_

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### All stallholders must be approved before they can book a site for the Easter Holiday market.

I am an approved stallholder for Port Fairy Community House Markets.

If not an approved stallholder you are required to complete a *New Stallholder Application Form* before any bookings can be made.

If any of your products have changed since your application was approved, you are required to complete a *Variation to Goods Sold Form* and have them approved.

#### Site Requests:

Single site – 3m x 3m size (\$70)                       Double site – 6m x 3m size (\$140)

Site preferences/ requirements: \_\_\_\_\_

Site located next to stallholder \_\_\_\_\_

Electricity (limited availability)                       Use of own generator – must be quiet

I have supplied a current copy of my \$10million public liability insurance certificate of currency to the Market Coordinator

In submitting this Booking Form, I agree to abide by the Market policies and procedures (which can be viewed at [www.portfairycommunityhouse.com.au](http://www.portfairycommunityhouse.com.au)).

\_\_\_\_\_/\_\_\_\_\_/2020  
Name of Primary Stallholder (print)                      Signature of Primary Stallholder                      Date

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#### Office Space:

Site Number: \_\_\_\_\_  Notification sent \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  Insurance current

Authorised by: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Market	Site fee
Easter Market	\$70

Receipts will be emailed out to all stallholders on payment of site fee.

### Cancellation Fees:

	Cancel prior to market	Consequence
Easter Market	Prior March 28 <sup>th</sup> 2020	Payment refunded / credit held
	After March 28 <sup>th</sup> 2020	No refund or credits

### How can I make a payment?

By phone using a credit card	Phone the Community House Ph: 03 5568 2681 9am – 3pm Tuesdays - Fridays
By Direct Deposit	Acc Name: Port Fairy Community Group Inc. BSB: 633 000 / Acc. No.: 169 941 747 <b>Please use your name as reference.</b>
By cheque or money order	PO Box 136, Port Fairy, 3284 or by dropping into Community House, Railway Place, Port Fairy, 9am – 3pm Tues - Fri
By Direct Deposit at the Bank	Bendigo Bank, Bank St Port Fairy
By cash	Drop into Community House, Railway Place, Port Fairy 9am – 3pm Tues – Fri

### Site Allocation

Site requests will be taken into consideration if possible however the final decision will be made by the Market Co-ordinator.